



Ken Baker, Chief of Department

*Dedication to service and community!*

# North Bench Volunteer Fire District

NBVFD Board of Directors Meeting Minutes 1-13-2025

Call to order at 6:30 PM by President Jim Hill. Also in attendance were Vice President Casey West, Treasurer Edna Runyan, Directors Greg Mead, Aaron Rutherford and Don Blockhan, and Chief Ken Baker. Attorney Jack Douglas joined by phone.

The Pledge of Allegiance was led by President Hill

The invocation was led by President Hill.

There was no public comment.

Previous minutes from 11/18/24 as corrected and 12/16/24 with typographical correction were approved unanimously.

Chief Baker reported the call volume was 230 in 2024 and 8 so far in 2025. He is working on the ISO rating. An important part is the water districts' ability to provide water in event of fires. He has purchased 4 sets of turnouts and six more are needed. The Paradise Valley engine required significantly more repairs than anticipated and PV may now decide to keep it due to their increased investment.

Vice President West moved to authorize an additional \$12,000 (increase from \$18,000-\$20,000 range to \$30,000 to acquire the engine; second by Director Rutherford, approved unanimously.

Chief Baker will keep the Board informed of progress in obtaining the engine which may be delayed due to PV staff assigned to Southern California wildfires.

Treasurer Runyan presented the December report from Youngwirth.

Director Mead moved and Director Rutherford seconded to authorize Stockton Services to use Bill Pay for routine recurring payments. Approved unanimously.

Director Blockhan moved and Vice President West seconded a motion to have Treasurer Runyan added to accounts at MWB and P1FCU. Approved unanimously.

Treasurer Runyan pointed out emails from CPA Youngwirth in which Youngwirth stated Heidi Stockton should record 2024 interest on P1FCU CD's in 2025; additionally, some deposits made near end of December 2024 were not recorded by Youngwirth who stated these should also be accounted to 2025. Youngwirth



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also stated a number of deposits were accounted using "their best guess" rather than confirming with our Board how the funds should be accounted. This is likely the reason the Fundraising/Auxiliary account is significantly overstated from what was actually raised- there appears to be many instances of membership dues being accounted as "fundraising".

Youngwirth has agreed to prepare the Form 990 for 2024, although her emails indicate there are a number of errors in how funds were accounted. Youngwirth will not do an end of year reconciliation, even though numerous errors have been found in their accounting.

Vice President West moved and Director Blockhan seconded that credit card bonus points be liquidated and deposited in our main account. Passed unanimously.

The commercial billing rates from 2024 were reviewed. These carry forward to 2025. The Board will need to approach our businesses as it appears many were not contacted last year.

Director Rutherford moved and Vice President West seconded a motion to have Directors Runyan and Blockhan switch terms of office. This would have Director Blockhan's term expire at this February annual meeting and Director Runyan's term expire in 2026. Approved unanimously.

Director Rutherford updated progress on mailing the annual letter.

Annual meeting preps were discussed. Director Mead has reminded us of the requirement to post notice in the newspaper two weeks in advance, and has also stated the Gun Club provided additional chairs last year and may do so again. We would be grateful for this support.

Meeting adjourned at 9:30 PM