

NORTH BENCH VOLUNTEER FIRE DEPARTMENT MEETING
NBVFD FIREHOUSE #1

1. DATE: Monday, October 13, 2025

2. THOSE IN ATTENDANCE:

- 🍏 Vice President Casy West
- 🍏 Director Greg Mead
- 🍏 Chief Ken Baker
- 🍏 ~~Director Jim Hill~~
- 🍏 Treasurer Edna Runyan
- 🍏 Secretary Aaron Rutherford

3. TIME MEETING COMMENCED: 6:31 PM

CALLED TO ORDER BY: Casey

4. PLEDGE OF ALLEGIANCE

5. INVOCATION: Aaron

6. PUBLIC COMMENT(S): PC: Notification regarding paying dues. Asked if there is a way in which new people can be reached more. Casey explained the effort through commissioners to reach new build members. Aaron expressed thanks to the member for coming in to attempt to pay and address the issue. Edna explained how the

Auxiliary is trying to address the issue as well. Member suggested possible solution through local real estate agents as well as other means.

7. PREVIOUS MINUTES:

a. Approved with corrections.

b. Motion to approve: Aaron

1. Seconded: Edna

2. All in favor, None Opposed.

8. CHIEF REPORT

a. Discussion

Guests Rick & Tyler Dodd proposal of trucks for sale: previous contract on viper system. They are interested in selling their trucks. Outfitted with new pumps 1995 freightliner, low miles 350 Cummins. 86 ford low miles, DOT inspections to date. They had issues keeping drivers. 2800-gallon tankers. Remote systems for pumps, all operational from inside the cab. Casey asked regarding contract status. Contracts not current. Ken mentioned they have sleepers as well. \$180 per hour when on a fire. Casey mentioned adjustable rates over winter. Uniforms, radios, fire shelters, all requirements will be sold with the truck. Ken asked about value. \$45,000 Freightliner, \$26,000 Ford. Discussion regarding needed maintenance, such as bushings which was quoted at \$6K repair and price reduced accordingly. Ken asked about downpayment and payment options. Rick mentioned the option of drawing up a contract. Casey mentioned that the

contract is the only difficulty. Some discussion regarding problems with racketeering with the call priority. Casey expressed his skepticism of the lack of the contract and mentioned the difficulty with the financing from a perspective of the department.

Aaron expressed that he didn't think it was a wise financial decision right now, even though they looked like nice tenders. Ken mentioned that the trucks would be beneficial for the IDL contract. Aaron asked about the number of CDL's currently and what the feasibility of the next class is. Casey stated that the board wasn't in any position to buy anything currently. Casey stated he might be able to help them sell the trucks.

Auxiliary raised money for purchases. Calls were low last month, but picking up quickly. Vehicles needing maintenance increased. Discussion regarding maintenance needed. Ken has a crew working on updating the inventory to be correct. 22nd of October pumps will be tested. Detailed discussion regarding maintenance needed. Ken said dept is still hurting in maintenance. Training report and regards to the depts working together to get the training needed. \$3500 received to certify equipment. Edna asked regard SCBA expenses and the writing of grants. Ken said it is difficult to find grant writers and the expertise needed. Previous possible writers didn't work out. Continued discussion on maintenance and deadlines. Casey asked about a list of surplus equipment. Ken said they are working through all the gear to determine surplus and replacement. Casey suggested going through the auction.

9. TREASURER'S REPORT

A. Assets as of September 30, 2025

Fundraising (included)	\$2,224.90
MWB Operating	<u>20,826.69</u>
Total MWB Operating	\$23,051.59

MWB Savings	19,044.38
MWB PayPal	8,544.17
P1FCU Savings	33,867.66
P1FCU CD (24 month)	11,339.47
P1FCU CD (2022)	10,281.01
PayPal	<u>1,723.31</u>
TOTAL Checking/Savings	\$107,851.59

B. Income

Membership	\$2,830.00
Interest	144.12
Donation	<u>5000.00</u>
Total	\$7,974.12

C. Expenses

PPE	\$2,931.00
New Equipment	834.00
Maintenance	1,670.00

Total Expenses	\$18,477.25
Net	-\$10,503.13

Edna made a \$12K dollar transfer into main mountain west bank account.

Enda mentioned the stipends, several items that were budgeted for. Edna stated that she and Ken will be working on the budget.

I. Motion to approve treasurers report: Casey

ii. Seconded: Aaron

iii. All in Favor, None opposed.

10. AUXILARY REPORT

A. Discussion

Ken stated the auxiliary representatives were not present at the meeting. Bake sale planned Saturday October 18th from 10-2 at Pro X. Edna asked Casey if he could add the bake sale to the social media page. Bank statement \$216 end of September (financials will be provided at the next meeting)

11. IDAHO FIRE CODE ADOPTION

A. Discussion

Casey stated that the Idaho Fire code is the law in Idaho. Regarding the Tractor supply approval of system for insurance: There was no chief at the time and there was no authority to give approval. The system was signed off by the City. Casey states that there has been mis-information. The Idaho Fire code defines responsibilities of the fire code official. Discussion regarding the purpose to get recognition from the county regarding the subdivisions. County checklist and requirements, with fire authority not included. 8 subdivisions inspected by department for multiple aspects regrading fire safety. Inspections

are for the members safety. Casey suggested formal recognition for the district adhering to the fire code law and that it gives Chief Baker the authority. First step is in getting the information out to the public. Casey asked for questions or comments. Aaron statement regarding the authority needed to correct issues such as with the situation with Tractor Supply. Discussion regarding the steps that would be taken if Chief determined that systems needed corrected and possible fines for non-compliance. Casey mentioned a subdivision that the road was not adequate for the department's purposes. Discussion regarding all the components that are considered, such as road, fire hydrants, etc. Edna suggested a list of protocols be created in order that each person is on the same page when responding to Fire Code Issues. Ken mentioned that Jim's attendance to the commissioners meeting created cooperation. Ken mentioned the issues with private roads not being adequate. Discussion regarding departments recommendations being a part of the approval process. Discussion regarding existing roads and the inability to service with a fire truck. Discussion regarding the county specs for roads. Edna asked about the method in which the information is distributed to the members. Casey mentioned that there are some reporting protocols for inefficiency of ingress/egress, etc. Discussion concerning at what point a notice or a fine would be applied and the consequences of non-compliance. PC mentioned that it should be formally documented. PC question and discussion regarding fire hydrant efficiency and ownership. Discussion regarding Water boards cooperating with the departments when water is needed. Ken mentioned that's why the tenders are important. Greg asked for copies of the Idaho Fire Code and suggested tabling the topic to have time to read through it. Discussion regarding no need to vote, just need an awareness

of the Chief's authority to determine if the Idaho Fire Code has been met. Edna asked Ken if he would follow up.

12. 2026 DUES, RATES & MAILING SCHEDULE

A. Discussion

Aaron explained the status and asked for input. Asked for recommendations on the letter drafted so it could go to the printer and get it mailed by the middle of November. Edna mentioned that Mark Sauter contacted commissioners regarding RP numbers and that the commissioners were not aware of the situation. Sauter said he would talk to commissioners and asked that the fire department get on the agenda for the commissioners. Discussion regarding legalities involved concerning public rights. Ken asked for the date for the commissioner's meeting. Edna said she still needs to get a date. Edna said she will attend the meeting.

Discussion regarding a CD that can be obtained for the district information. Casey stated that the county already has all that information in their system. Edna stated she would notify the other boards. Discussion regarding the acreage and parcel designations on the letter. Edna suggested certain parts be darkened. Each parcel is a separate fee. Edna made suggestions on the commercial section, information and splitting it from the rest of the letter. PC: regarding separate invoices for residential and commercial and the confusion. Answer to clarify that the invoice is together. Ken mentioned the red font being effective. Edna offered to help with the letter to create boxes and lines, etc. to go back to a format

that the members preferred for less confusion. Discussion regarding how members figure what they owe and the ease of determining with the current letter and parameters and changes that need made. Combined square footage per property to be added. Discussion regarding changes for residential in regards to the number of properties or per parcel fee. Casey suggested creating a video to walk members through the member dues to ease confusion in the dues to be paid based on property type. It was suggested the video be posted for member access. Discussion regarding additional issues causing confusion amongst members. Suggestion regarding ability for members to fill in RP number that would supply the fire department with the county's property/parcel information. Edna mentioned she had someone offer to volunteer with RP number experience to help break down the properties within the district. Discussion regarding the legality of the department receiving the information needed from the County and what entities receive it. Edna suggested continuing work on letter through emails. Aaron agreed.

MEETING ADJOURNED TIME: 8:07 PM

PREPARED MEETING MINUTES PROVIDED TO BOARD MEMBERS:

- a. Date: 10/14/25

SUGGESTED CORRECTIONS TO MINUTES: YES/NO

CORRECTED MINUTES PROVIDED TO BOARD MEMBERS

- b. Date: