



# North Bench Volunteer Fire District

*Dedication to service and community!*

## NBVFD Board of Directors Meeting MINUTES 10.13.23

### NBVFD Firehouse #1

**Attendees:** Tony Shope (Chief of Department), Jack Douglas (Attorney), Walter Burrow, John Lozier (Vice President), Mikayla Wilkerson (Secretary), Greg Mead (Treasurer), Fred Nystrom (President), Dave Lorenz, Ken Homik

Fred called the meeting to order at 6:30pm

1. Pledge of Allegiance
2. All agreed to move the loan officer Q & A with Shanna from Mtn West Bank to spot #2.
  - a. Shanna discussed details of the loan for the property purchase which included: payments will be \$1892, it is a commercial lot loan, not a traditional bare land loan, there is no early prepayment penalty, 15 year ammortization, fees include a 1% prep fee, tax service fee, title and recording fees. The environmental rating had to be mitigated and is taken care of. The interest rate is fixed at 7.83% and will be reprised in 5 years when it will become variable, and NB has the option to refinance at any time if interest rates lower. The bill of sale for the trailer on the property will be written up by the title company. Signing is planned for October 18<sup>th</sup> and the 1<sup>st</sup> payment will be due November 15<sup>th</sup>. There was some general discussion about the loan details and property. All present were grateful for Shanna taking the time to come and speak.
3. Previous (8.14.23) Minutes
  - a. After some discussion, *Greg motioned to approve the minutes as presented, Ken seconded, all approved. Motion passed.*
4. Auxillary Report-Read as presented by Tony
  - a. Saturday Fundays are over as they were just for August and September.
  - b. There was some discussion on the chili feed coming up October 28<sup>th</sup> and scheduled days for Super 1.



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5. Treasurer's Report-Read by Greg
  - a. No check registry was sent out this month, Greg read the checks aloud.
  - b. There was discussion on the fundraiser fund. Greg has asked Youngwirth's to account for the income and spending to reflect on that asset, which still has not been done.
  - c. There was some discussion on the same issues on reporting from the accountant that have been happening for months now.
  - d. The difference between the operating account for September and October do not match what was presented in this month's report, Greg will follow up about this.
  - e. There was discussion on the gas bill from 3-mile as they still have not presented it. Tony will go ask for it directly from 3-mile each month and present it to Youngwirths as a PO in hopes that asking for it each month will get it sent out.
  - f. There was some discussion on how the money in the cash box is tracked and reflected on the budget.
  - g. Support truck stocking should mostly come out of the meals budget line.
  - h. The "other" line is still reported on the budget, Greg has asked Youngwirths repeatedly to remove it.
  - i. The IDL income came through.
6. Chief's Report-Read as presented by Tony
  - a. There was some discussion on the need to replace air tanks.
  - b. The Hazmat class is set for October 19-21.
  - c. A defensive training burn of a members shed is set for October 21, there will be no cost to the department.
  - d. There was some discussion on logbooks for all vehicles instead of just C-100.
  - e. There was some discussion on points and the stipend fund.



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## 7. Old Business

- a. 501c-3 updates were emailed out by Tony earlier making Fred the contact moving forward.
- b. The property signing is set to be on schedule on the 18<sup>th</sup>. Fred will email out the time when it is set.

## 8. New Business

- a. New firefighter background checks are not officially being done. Tony has been calling to the courthouse to check for felonies within the state. There was some discussion about the need to continue to do full background checks on new firefighters and board members, considering the cost to do so is close to \$200.
- b. *Dave motioned to subscribe to a yearly background check program with unlimited checks so the department can continue to background check all new volunteers, Walter seconded, all approved. Motion passed.*

## 9. There was no public comment.

Walter motioned to adjourn the meeting, Ken seconded, all approved. Meeting adjourned at 8:43pm.

Submitted by Mikayla Wilkerson, secretary

Approved: November 13, 2023

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