



North Bench Volunteer Fire District

Dedication to service and community!

Board of Directors Meeting MINUTES 2.13.23

NBVFD Station #1

Attendees: Fred Nystrom (President), Greg Mead (Treasurer), Mikayla Wilkerson (Secretary), John Lozier, Walter Burrows, Jack Douglas (Attorney), Ken Homik, Tony Shope (Dept. Chief)

Fred called the meeting to order at 6:00pm

1. Pledge of Allegiance
2. Previous (1.9.23) Minutes
 - a. *Ken motioned to approve, Greg seconded, all approved. Motion passed.*
3. Auxillary Report-Mikayla
 - a. Mikayla will be the contact person for those wishing to join the auxillary until someone can be found to take it over. Tony will be including a call for auxillary volunteers in his presentation at the annual meeting.
4. Treasurer's Report-read by Greg
 - a. Greg asked if we should move the Fundraiser Fund to our Potlach savings account so that firefighters and others can easily see the amount in there and what its for. Tony said they all know that the "Firefighter fund" name changed to "fundraiser fund" which is accounted for a separate line item. It is not necessary to move the funds.
 - b. Greg asked the bank about getting a higher interest rate for a CD with a higher amount, he did not get a clear answer so will go a rephrase to find out what the interest rates are for different amounts of CDs.
 - c. When Fred gets back after March, the board will schedule an executive meeting to discuss what to do with the revenue from the Kootenai Complex Fire. Part of it has already been used to pay off the loan for the compressor.
 - d. Beeline and 3-mile water memberships as assets were discussed.
 - e. There was discussion on the purchases made through the IDL grant.
 - f. Greg will follow up about whether we received a check from IDL for fuel reimbursement yet.
 - g. There was discussion about the need for a separate revenue line for items like income from surplus equipment sales.



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5. Chief's Report-Read by Tony
 - a. All items on the chiefs report were discussed.
6. Old Business
 - a. The new website is close to be ready to launch. PayPal on the old website works for dues payment.
 - b. There was discussion on some issues with billing that came up this year and ways to make it more efficient for next year. Making the dues schedule match the data given by the county will help. Ken will set up a meeting with Greg, Mikayla and a co worker about a program that may help streamline to process. The goal will be to make the billing process less time consuming and easily understandable so that any member of the board would be able to take over the process.
7. New Business
 - a. Commissioners meeting discussion was moved to an executive meeting.
 - b. Mikayla presented an idea for an annual Luau Fundraiser. Fred is willing to BBQ a pig, and all were in favor doing the event. Mikayla will send out a task sheet for board members and firefighters to sign up to help with it.
 - c. The announcement for the annual meeting was not published in the paper last week. It was posted on Facebook. Fred will follow up with the herald to make sure it is published this week.
 - d. Rob will handle set up and snacks for the annual meeting. Tony and Fred will print out paper ballots. Mikayla will plan to greet with the laptop and the list of dues paid.
8. There was no public comment.

Walter motioned to adjourn the meeting, John seconded, all approved. Meeting adjourned at 7:43pm.